

Draft AMA Compliant Bylaws for the Propstoppers Model Airplane Club

Revision "f" as approved at the December 2006 Club Meeting.

1. Article I - Name and Location

- ~~i. The official name of the club shall be "Propstoppers"~~
The official name of the club shall be "Propstoppers Model Airplane Club", aka "The Propstoppers", hereafter called "the club".
- ii. The location of the club shall be Delaware County, Pennsylvania.

2. Article II – Purpose

- ~~i. The mission of the club is to acquire, maintain and operate flying sites for the operation of radio controlled model aircraft.~~
- ~~ii. The club will promote the hobby and encourage and train new members in responsible operation of their airplanes.~~

- i. The mission of the club is to acquire, maintain and operate flying sites for the operation of radio controlled model aircraft.
- ii. The club will promote the hobby, encouraging and educating members and others in aviation
- iii. The club will promote aviation at local events and civic activities whenever possible.

3. Article III - Membership

a. Qualifications

- i. Prerequisite for membership shall be a desire to participate in club activities and agree to abide by all club regulations and in possession of a current AMA membership.
- ii. Persons wishing to join the club will be required to fill out a membership application form and be put on a waiting list.
- iii. Before being accepted into the club, applicants must attend three functions making themselves known. They will consist of two at the monthly meeting place and one at the field, or three at the meeting place.

b. Membership Cards

- i. Membership cards will be issued with payment of dues.
- ii. Membership cards will be changed in color each year of membership.

c. Dues and Assessments

- i. Dues shall be assessed annually as determined by the board.

d. Resolution of Grievances

- i. Shall be in accordance with Article XI

e. Resignation

- i. In the event a member terminates his membership, he or she forfeits any claim to a pro-rated dues return.

f. Termination & Disciplinary Action

- i. The Board of the Club shall have the power to terminate the membership of any member, when in their opinion, the continued membership of that person is no longer in the best interest of the club. This determination shall be the prerogative of the Board only, and shall not be subject to a vote by the full membership.
- ii. A person terminated under this provision shall have a pro-rated portion of his or her annual dues refunded.

g. Reinstatement

- i. Expelled members may reapply one year following termination. Reinstatement shall be subject to approval of the board.

4. Article IV - Officers

a. Number of Directors

i. Officers shall consist of President, vice-President, Secretary, Treasurer, and Membership Chairman.

b. Term of Office

i. Officers shall serve for 1 calendar year but may serve more if elected by the membership according to the statutory process.

c. Duties & Responsibilities

i. The Board shall submit a budget to the membership at the October meeting, from which the dues for the next year will be recommended to the membership for their approval. Junior membership will remain free until the age of 18.

d. Appointed Officers

i. The board shall appoint Membership Chairman, Field Marshall and other officers as determined necessary by the board.

e. Financial Arrangements

i. The President or his appointees will make a periodic audit of the Treasurer's books.

f. Vacancies

i. Vacancies in any office shall be filled by appointment by the remaining officers, such appointee to serve until the end of the term for which is predecessor was elected.

5. Article V - Meetings

~~i. General membership meetings are held on the first Tuesday of each month at a time and location designated by the current club president.~~

i. General membership meetings are held monthly on a day agreed to by the club membership and at a location designated by the current club president.

ii. Meetings shall be conducted in accordance with Roberts Rules of Order.

6. Article VI - Record Keeping

a. Meeting Minutes

i. The Secretary shall maintain and publish minutes of regularly scheduled club meetings.

ii. The meeting minutes shall be published in the following months newsletter.

b. Financial Records

i. The Treasurer shall maintain records of the club financial matters.

ii. The Treasurer shall deliver a financial report at each regularly scheduled club meeting.

7. Article VII - Committees

i. The committees of the Club shall be appointed by the President and may be approved by a simple majority vote of the members present at a meeting if a vote is requested by a member in good standing.

ii. Standing Committees are the Safety Committee and the Field Maintenance Committee.

8. Article VIII - Nominations, Elections, and Recall

a. Nominations

i. Any person running must be a member in good standing and a current AMA member.

ii. An individual may run for only one office.

iii. In the August and September newsletter, a note will be published of the upcoming nominations and election to be held in October.

iv. Nominations must be presented at the October meeting either in person or by written statement. No nominations will be accepted after the October meeting.

v. The November newsletter will be made available to all nominees to present their views and platform.

vi. At the November meeting all nominees will be given the opportunity to reiterate their views and to answer any questions from the members present.

b. Election

- i. The ballots will be printed after the November meeting and mailed to all members with a self-addressed stamped envelope to be returned to the designated collection point determined by the president.
- ii. The ballots will be opened at the December general meeting and counted by two (2) individuals as designated by the president.
- iii. Any nomination at the October meeting having only one person for a position in each category shall be voted into office by the majority in attendance.

c. Recall

- i. Any officer may be subject to a recall election by petition of 20% of the membership.
- ii. The recall election shall be conducted two months following submittal of the petition.
- iii. A simple majority shall determine the outcome.

9. Article IX - Miscellaneous Provisions

a. Fiscal Year

- i. The club fiscal year shall be the calendar year.

b. Mailings by Newsletter

- i. The club shall maintain and publish a monthly newsletter.
- ii. The newsletter shall contain a copy of the prior months meeting minutes and an agenda for the following months meeting.
- iii. The newsletter shall be mailed to each member in good standing, unless a waiver is elected by the member.

c. Use of club Mark and Logo

- i. The official colors of the club will be orange, white and black and should be used on all signs, jackets, insignias, etc.

d. Standing Rules

- i. All radio control flying will be in accordance with current AMA and Propstopper regulations defined in Appendix I. "Propstoppers Safety Regulations and Guest Policy"
- ii. Only currently active members of the club will be allowed to fly at the club fields.
- iii. Guests are allowed to fly in accordance with the Guest Policy.
- iv. All members shall abide by the official safety rules prescribed by the AMA and additional rules set forth by the Safety Committee appointed by the president.
- v. No alcoholic beverages of any nature are permitted at the flying field.
- vi. All members will be responsible for the condition of the flying field and will clean up any debris at the end of the flying session.
- vii. Membership cards must be displayed on person at the field at all times when flying.
- viii. Any aircraft crashed or missing out of sight of the field must be reported to the president or any board member that day.

e. Dissolution of club

- i. If the club charter is cancelled or the club terminates its activities, the remaining club funds will be divided equally among the paid-up current remaining members.

10. Article X - Amendment of these Bylaws

- i. Where deemed necessary, By-Laws may be amended or added to by the club officers at a general meeting with a majority vote by those present.

11. Article XI – Grievance Procedure

a. Purpose

i. The grievance procedure provides a mechanism to enforce existing rules by providing a progressive disciplinary system when needed. Although most complaints can be resolved informally, if a complaint is serious or cannot be resolved informally, the matter should be referred to the Safety Committee for its consideration by means of a Grievance Form to be filled out and turned into the Safety Committee Chairman. At least one witness is required to sign the Grievance Form.

ii. The Safety Committee shall use its judgment in carrying out action on the following

1. A grievance form (Attachment 1.) will be filled out and turned into the Safety Committee Chairman. At least one witness is required.

2. FIRST VIOLATION

a. Viewpoints of both complainants and accused will be considered.

b. Complainant's name will be disclosed.

c. A verbal reprimand will be given to the accused by the Safety Committee, and this will be recorded in the Committee files.

3. SECOND VIOLATION

a. Complainant's name will be disclosed.

b. The accused has the right to a written rebuttal, to be reviewed by the Committee.

c. If the Committee so decides, the flying privileges of the accused will be suspended for thirty (30) days. Written notice of this shall be issued and a copy published in the Club newsletter.

4. THIRD VIOLATION

a. Committee will notify the accused in writing and the Club members via the Club newsletter that the Club will vote on the expulsion of the accused at the next meeting.

b. Said expulsion will last for a one-year minimum. (Longer if deemed necessary by the Board of Directors).

c. A member may be expelled from the Club only upon a two-thirds (2/3) majority vote of the membership present at the meeting.

d. Voting will be by secret ballot at a regular monthly meeting.

e. The expelled member may reapply for membership after the expiration of the expulsion time period.

f. The three actions will not be enforced unless they are accumulated within a two-year period of time.

g. Any member receiving a Grievance, who directs any retaliation action against the person filing said Grievance, will be subject to immediate expulsion from the Club. This is to include threats, intimidation, physical harm, intentional equipment damage, or any other action deemed to be retaliatory by the Board of Directors.

Attachment 1.

Propstoppers Club Grievance Form

Date: _____ Time : _____

Nature of Violation:

Signature: _____

Witness: _____

Additional Witnesses (not required): _____

PROPSTOPPERS SAFETY REGULATIONS & GUEST POLICY

1. It is the duty of all members to obey and enforce the rules of the Propstoppers and the AMA.
2. New members who claim to be pilots will be checked out by an instructor or board member. New flyers are required to seek help from instructors until they solo.
3. Keep your aircraft and equipment in the designated pit area.
4. All transmitters must have the proper channel numbers and frequency flags displayed.
5. Turn on the transmitter only after obtaining the correct frequency pin.
6. When frequencies are being shared by several pilots, no one shall make use of the frequency for more than 10 minutes without the permission of the others on the same frequency.
7. Taxing from the Runway/Pit areas shall be limited to the designated taxiways only. Taxing into the pit area from runways is prohibited
8. Aircraft on landing approach have priority over all others.
9. Aircraft experiencing control or engine difficulty have the, right of way for landing. Call out when in trouble.
10. Do not fly over flight lines or spectator area.
11. Retrieve aircraft from runway as soon as possible. People doing this have the right of way.
12. Engines run up or being broken in for extended periods of time must be taken to an isolated portion of the field away from the pit area.
13. All club members are responsible to see that spectators remain in proper areas all the time.
14. All engines are required to have a muffler and pass 95dB at 9 feet on a DB noise meter.
15. Takeoffs are permitted only from the runways.
16. Pilots will stand in designated areas only.
17. Transmitter Impound
18. A transmitter impound area will be set up at the field. All transmitters are to be turned off and placed in the impound area when not in use. No transmitter shall be in use unless the correct frequency pin has been obtained.
19. Park cars in designated area behind flight lines.
20. No more than 4 aircraft in the air at one time.
21. Identification membership cards are to be worn at all times.
22. Gate policy; First in, unlock: last out, lock up.
23. 22. Flying times are as follows;
 - a. Weekdays and Saturdays.. 10 A.M. till dusk
 - b. Sundays. . .12 P.M. till dusk
 - c. Gliders and electrics are excluded.
24. 23. Guest Policy;
 - a. Guests will be permitted to accompany a member to our fields.
 - b. Guests are permitted to fly only at ~~Dalton~~ field when accompanied by a club member